

## Covid-19: Impact on the work of the BBH Conveyancing Department - 8th October 2021

As a consequence of the Coronavirus pandemic our office remains closed and our staff are continuing to work remotely which may affect our usual response times. We are emailing as much of our post and documents as possible.

We are following Government advice in relation to the current outbreak and you can find out more about that advice here https://www.nhs.uk/conditions/coronavirus- -19/

Although we have closed our offices, we remain very much open for business and to support our clients as best we can at this difficult and challenging time for all.

Existing clients can contact their case handler by telephone using their direct dial or by emailing them. Union members can visit their union's website to access the free wills system. For all other enquiries please contact info@bbhlegal.co.ukand we will ensure they are dealt with promptly.

To protect all our staff and clients we will be unable to hold face to face meetings until further notice, however we are able to make alternative arrangements if required. If you are due to attend a medical appointment you should still do so unless you have been advised by NHS 111 to stay at home. If you do need to cancel an appointment that has been arranged please let the medical expert know as soon as possible. Contact details will be on your appointment letter.

If you have been told by NHS 111 to stay at home and you have been told by us that you need to attend an appointment during the period that you will be self-isolating please let us know immediately.